

# The Rotary Club of Santa Rosa



service  
fellowship  
diversity  
integrity  
leadership



## Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation **COMMUNITY GRANTS PROGRAM**

Deadline: **January 27, 2019**

Dear Prospective Applicant:

The Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation are pleased to announce the opening of their 2018-2019 community grants program, and invite you to consider submitting a grant application.

Grant guidelines, limitations and requirements are detailed in the application process below. The application deadline is January 18, 2019, and funds will be distributed for approved grants in February 2019.

Organizations eligible to apply for grants are limited to qualified IRS 501(c)(3) non-profits or public schools. Grants are available in the range of \$2,500-\$10,000.

Questions about the grant application process should be directed to either Co-Chair of the Rotary Joint Charitable Projects Committee:

- Mark Burchill at [RotaryMarkB@sonic.net](mailto:RotaryMarkB@sonic.net)
- Craig Meltzner at [craig@craigmeltzner.com](mailto:craig@craigmeltzner.com)

The Rotary Club of Santa Rosa is proud of its service to the local community over the past 90+ years and encourages you and your organization to consider applying for a community grant this year.

Sincerely,

Tony Roehrick, President  
Rotary Club of Santa Rosa

Norm Owen, President  
Rotary Club of Santa Rosa Foundation

**Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation**  
**COMMUNITY GRANT APPLICATION**  
**Rotary Club of Santa Rosa**  
**and the Rotary Club of Santa Rosa Foundation**  
**COMMUNITY GRANT GUIDELINES & REQUIREMENTS**

The Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation are dedicated to serving the greater Santa Rosa area through a community grants program aimed at supporting local projects & activities that benefit the community and improve the area's quality of life.

**Guidelines & Requirements:**

1. All applicants **MUST** be a qualified IRS 501(c)(3) non-profit or a public school.
2. Projects must involve one or more of the following areas of interest:
  - Basic Human Needs
  - Children & Families
  - Education for All Ages
  - Arts & Culture
  - Battered & Abused People
  - Seniors
  - Veteran Support
  - 2017 Firestorm Recovery and/or Relief
3. Projects should serve the greater Santa Rosa community.
4. Grants will **NOT** be approved for the following:
  - Administrative Salaries or Annual Operating Expenses
  - Projects Supported by Parents for Benefit of Their Own Children
  - Projects for a Religious or Political Purpose
  - Individuals
  - Projects of a Controversial Nature
5. Grant applications will be considered in the range of \$2,500 to \$10,000.
6. Grants are limited to **ONE** application per organization per 12-month period.
7. Applicants must use the Community Grant Application form. Incomplete applications will **NOT** be considered for funding.
8. All applications must be received by no later than January 18, 2019.
9. Grant recipients are required to submit a written report on project outcomes within 60 days of project completion. Project photos are appreciated, if applicable.

If you have any questions, please contact Co-Chair of the Rotary Joint Charitable Projects Committee:

- Mark Burchill at [RotaryMarkB@sonic.net](mailto:RotaryMarkB@sonic.net)
- Craig Meltzner at [craig@craigmeltzner.com](mailto:craig@craigmeltzner.com)

**Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation  
COMMUNITY GRANT APPLICATION**

**Applications must be submitted via email (preferred) or U.S.P.S. mail  
to:**

**Charitable Projects Committee  
Rotary Club of Santa Rosa  
[debizaft@sonic.net](mailto:debizaft@sonic.net)  
cc: [RotaryMarkB@sonic.net](mailto:RotaryMarkB@sonic.net)  
PO Box 505  
Santa Rosa, CA 95402**

**ORGANIZATIONAL INFORMATION:**

Contact Information:

Name of Organization or School:

Street Mailing Address:

City, State & Zip code:

Website Address:

Contact People:

Name of CEO or Principal:

CEO/Principal's Telephone:

CEO/Principal's Email:

Name & Title of Grant Contact:  
(If Different)

Grant Contact's Telephone:

Grant Contact's Email:

**Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation  
COMMUNITY GRANT APPLICATION**

Application Category:

- Public School
- 501(c)(3) Non-Profit Organization (Provide Tax ID #:

Organization's Mission:

**Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation  
COMMUNITY GRANT APPLICATION**

1.

Organization's Annual Operating Budget:

Organization's Primary Funding Sources:

Public Grants:

Private Grants:

Fundraisers:

Corporate Sponsors:

Individual Donations:

Sales, Services or Fees:

Other:

TOTAL:

Tell Us More about Your Organization:

For example: How long has your organization been in existence? Describe other successful projects you have sponsored. Tell us those accomplishments about which you are most proud, including any honors or awards the organization has received.

**Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation  
COMMUNITY GRANT APPLICATION**

**PROJECT INFORMATION:**

Project Name:

Rotary Grant Amount Requested:

Project Description and Timeline:

Project Area(s) of Focus:

- |  |   |
|--|---|
| <input type="checkbox"/> Basic Human Needs   | <input type="checkbox"/> Education for All Ages       |
| <input type="checkbox"/> Children & Families | <input type="checkbox"/> Arts & Culture               |
| <input type="checkbox"/> Seniors             | <input type="checkbox"/> Battered & Abused People     |
| <input type="checkbox"/> Veteran Support     | <input type="checkbox"/> Firestorm Recovery or Relief |

**Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation  
COMMUNITY GRANT APPLICATION**

Describe Who Will Benefit from This Project and Where in Sonoma County They Are Located:

How Will the Project's Effectiveness Be Evaluated (Qualitative & Quantitative)?

**Rotary Club of Santa Rosa and the Rotary Club of Santa Rosa Foundation  
COMMUNITY GRANT APPLICATION**

<b>Project Budget Expenses:</b>	<b>Administrative</b>	<b>Program</b>
Salaries & Benefits	\$ not eligible	\$
Equipment & Supplies	\$	\$
Rent/Lease/Mortgage	\$	\$
Travel/Lodging/Training	\$	\$
Installation labor	\$	\$
	\$	\$
<b>Project Total:</b>	<b>\$</b>	<b>\$</b>

How Will the Requested Rotary Funds Be Used?

Administrative       \$

Program               \$

Please provide the following information regarding other matching funds for this project:

2. If your organization has received or is receiving other grants or funding for this project, please tell us who, when, and how much was/is the grant amount?
  
3. If your organization is currently requesting grant funds from other organizations, please tell us the name(s) of the organization(s) and how much is being requested?
  
4. If your project is not fully funded by this requested grant, what are your plans to secure sufficient funding to complete this project?
  
5. If funding is needed to sustain project beyond initial grant funds, what are your plans for maintaining or sustaining this project?



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COMMUNITY GRANT APPLICATION**

Any Other Pertinent Comments Not Covered Above?

How Will Rotary's Contribution Be Recognized? (Check All That Apply):

- |                                     |                                  |
|-------------------------------------|----------------------------------|
| <input type="checkbox"/> Brochure   | <input type="checkbox"/> Signage |
| <input type="checkbox"/> Mailing    | <input type="checkbox"/> Website |
| <input type="checkbox"/> Newsletter | <input type="checkbox"/> Other:  |

Please explain:

Describe Any Potential Opportunities for Rotary Members to Participate in This Project: