

**ROTARY CLUB OF SANTA ROSA  
FOUNDATION BOARD OF TRUSTEES  
MEETING  
October 23, 2023**

**TRUSTEES PRESENT:** Chase, D'Angelo, Graves, Hamilton, Hatcher, Humes (Zoom), Lucas, McMillan, Olson, Thomas and Wear

**ABSENT:**

**GUEST:** Hardcastle (Zoom)

**CALL TO ORDER:** President McMillan called the meeting to order at 3:10pm, Anderson Ziegler Conference Room.

**MINUTES:** The minutes of the September 25, 2023 meeting were approved by unanimous vote (Wear/Hamilton).

**PRESIDENT'S REPORT:** President McMillan thanked Trustee Hamilton for presiding over the September meeting. He also announced the resignation of Trustee Roehrick and asked Trustee Hamilton to consider replacement options for the position of recording secretary. Trustee Emeritus Levin has volunteered to serve as recording secretary on a temporary basis.

**STANDING COMMITTEE REPORTS:**

**DISTRIBUTION & FINANCE:** Trustee Humes with assistance from Special Assistant (SA) Hardcastle presented the report as of September 30, 2023. Total assets were \$ 2,150,958.16. Also included were the updated quarterly fund balances for the various designated funds and the updated distribution tracking form. SA Hardcastle also stated "September wasn't a pretty month" but total assets remain above the \$2 million mark. She also reported that the funds donated to the club for the Dictionary Project have been returned due the cancellation of the project. The report was approved unanimously (Humes/D'Angelo).

**INVESTMENT REPORT:** Trustee Hatcher reported there were no changes to the reports distributed to the trustees by email. He further reported that Adviser Reuter purchased the treasury notes approved by the board at the September meeting.

**SCHOLARSHIP COMMITTEE:** Trustee Olson summarized the report previously emailed to the board.

1. Scholarship Update #8 will be the John Brown Memorial Veterans Scholarship. A club announcement is scheduled for November 1<sup>st</sup> and a flyer (distributed) will be placed on the tables.
2. The resignation of Trustee Roehrick will require some reorganization of the

Scholarship Committee.

3. Eleven (11) Jamison Merit Awards grants (FFA steer projects) have been approved by the JMA committee. Checks will be processed once the recipients have submitted their bill of sale and agreement forms.
4. Approximately 225 solicitation letters (distributed) have been mailed to past donors as well as donor prospects. Trustee Hatcher reported that two checks have already been received.
5. Trustee Graves reported that SRJC International Students have been told they are not eligible for scholarships. Trustee Olson agreed to look into the matter.

**PR & MARKETING** – Trustee Chase reported that he continues to work on the update of the website and has produced material for the club to use for new member orientations.

**NOMINATING COMMITTEE** – Trustee Hamilton will be assuming the chairmanship of this committee due to Trustee Roehrick’s resignation. He agree to follow up on filling the vacant recording secretary position.

**DONOR DEVELOPMENT & RECOGNITIONS** – Trustee Hamilton reported on his effort to get up to speed on the prior work of the committee which last met in 2020. The committee currently consists of Trustees Lucas, Graves and Hamilton but more will be added. A list of prospective donors was generated in 2020 and Trustee Chase had previously developed some collateral materials. He suggested consideration of merging the Donor Development and Marketing/PR committees. The option of linking prospective donors to existing scholarships was suggested and will be explored.

**CHARITABLE PROJECTS** – Trustee Wear reported that an agreement exists between the club and foundation with an expiration date of June 30, 2024. He and Club President Elect D’Angelo will co-chair the Joint Charitable Projects Committee that will oversee this years community grants. SA Hardcastle summarized the foundation funds available as follows:

1. Pluth Fund - \$4,200
2. Druquer Fund - \$4,000
3. Unrestricted - \$13,000
4. Giro Bello - \$20,000

**CLUB REPORT** – Trustee D’Angelo reported as follows:

1. Club is seeking a \$6,000 District matching grant to support the Boys & Girls Clubs of the Roseland area.
2. The Dictionary Project has been cancelled and an alternate project is being explored by the club. Trustee Olson suggested looking into the National Geographic “Why” Book project developed by Lakeport Rotary.
3. Also mentioned was the need for Rotarians to confirm attendance one week in advance of each meeting for an accurate lunch count as well as the importance of having lunch vs. coffee & dessert which is capped at

five (5) attendees.

4. There is a special guest speaker from Ukraine on September 25<sup>th</sup> and the Veterans luncheon will be held on Friday, November 10<sup>th</sup>.

**OLD BUSINESS:** None

**NEW BUSINESS:** Trustee Graves asked whether the board has considered a scholarship for students pursuing a law degree. Trustee Chase expressed a desire to see the board focus some attention on the following:

1. Anticipation of the “rough times” ahead in the market and whether the board is positioned to respond appropriately.
2. Should the board consider consolidating some committee functions in light of the reduced number of trustees and committee workload?
3. Should some of the scholarships be merged to reduce the workload on the committee?
4. Should the board consider joining forces with other local club foundations when sponsoring community service projects?

No action was taken as further discussion is required.

**NEXT MEETING:** MONDAY, November 27, 2023 @ 3:15pm (Anderson & Ziegler Office)

**ADJOURNMENT:** President McMillan adjourned the meeting at 4:05 pm as there was no further business.